INTERIM PROGRESS REPORT FORM

The Greater Kanawha Valley Foundation was pleased to have made a grant to your organization and looks forward to receiving a summary of your progress on this project. We would appreciate answers to the questions below as well as any additional information that would be essential to report your progress. Please note that this report is important to the Foundation to track the impact of the project and expenditure of the funds.

Organization: _____

Address: _____
(Street or PO Box) (City, State) (Zip Code)

Executive Director: _____ Primary Contact: _____

Primary Contact's Phone:_____E-Mail:_____

Amount of the Grant:_____

Purpose of the Grant (short description):_____

_____
_____
_____

PROJECT INFORMATION

A. How have the funds from this grant been used to date?
_____
_____
_____
_____

B. Describe any unanticipated benefits or problems you have encountered with this project._____
_____
_____
_____

Please attach any invoices or expenditures that you have to date for this grant.